

# VETERANS EDUCATION BENEFITS OFFICE

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Only tuition and fee benefits are available to students taking less than half-time. If students are taking GED courses, they must attend class 18 hours or more per week to be considered full-time. Veterans and other military personnel need to check with the Office of Registration and Records regarding procedures for acceptance of military credits.

The UCC Veterans Education Benefits Office will assist students in filling out the necessary paperwork to establish eligibility for educational benefits. All students receiving Veterans Educational Benefits while attending UCC are required to submit transcripts for all previous education, including all military service.

After certification by the college and the VA, the student must:

1. Maintain satisfactory progress (described below).
2. Enroll only in courses that are part of the certified program. By taking classes outside of the certified program, student will be liable for overpayments from the VA.
3. Complete the courses for which student was certified. Overpayments will occur if a student enrolls in but does not complete hours for which they were certified.
4. Inform the UCC Veterans Education Services Office immediately of schedule or address changes.
5. Chapters 30 and 1606 must certify enrollment status with the Veteran's Administration monthly, by logging on to [gibill.va.gov/wave/index.do](http://gibill.va.gov/wave/index.do) (<http://gibill.va.gov/wave/>) or by calling 1-877-823-2378.
6. Chapter 33's need to verify phone & email information with the VA regional Office at 1-888-442-4551 to set-up monthly verification.

Application may be made for Advance Pay if there is more than a 30-day break between terms. Advance Pay requests must be received by the UCC Veterans Education Benefits Office at least 30 days prior to the beginning of the term for which Advance Pay is requested.

## Veterans Satisfactory Progress

Students receiving veterans educational benefits must comply with the following:

- A student is considered in good standing when they maintain a 2.0 GPA on both term and accumulative grade records.
- Any reduction of class load which will affect a student's status will be reported to the VA and could result in an overpayment.
- A maximum of 45 hours of deficiency courses will be allowed for any veteran student.
- Students whose GPA falls below 2.0 will be advised that they are on probation.
- Students who do not maintain a 2.0 GPA for two consecutive terms will receive a notice of suspension. The appropriate VA Regional Office will also be informed. Once students are placed on Unsatisfactory Progress they must enroll for, and successfully complete, one term on their own before the veterans office will submit their records to the VA for recertification.

## Policy AP 5014 Veterans Benefits and Transition

Umpqua Community College does not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under Chapter 31 or 33. Umpqua Community College will permit any individual covered under VA Chapter 31 – Veteran Readiness and Employment, or Chapter 33 – Post 9/11 VA Education Benefits, to attend or participate in the course of education for at least 90 days following the certification of enrollment.